

Verandah Homeowners Association, Inc.

Essex Association Management, LP 1512 Crescent Drive, Suite 112, Carrollton, TX 75006 (972) 428-2030

July 20, 2015

Notice of Annual Meeting

August 20, 2015

Dear Verandah Homeowner:

As manager for Verandah Homeowners Association, Inc., I am pleased to advise you of the Annual Meeting to be held on **Thursday, August 20, 2015**. The purpose of this meeting is to conduct normal business of the Association and present information on current Association affairs. Also enclosed for your convenience is a proxy, which can be used in the event that you are unable to attend the meeting. **A meeting cannot be held unless a quorum is present, either in person or by proxy.**


Date: **Thursday August 20, 2015**

Time: **6:00pm - 7:00pm**

Location: **Royse City City Hall
305 N Arch Street
Royse City, TX 75189**

Check in will begin at 5:45pm. We are looking forward to seeing you on August 20, 2015. If you have any questions please feel free to contact me at 972-428-2030.

Verandah Homeowners Association, Inc.

By: 

Alanna Campbell, CMCA® Association Manager
Essex Association Management, L.P., Managing Agent

Verandah Homeowners Association, Inc.

Managed By: Essex Association Management, L.P. 1512 Crescent Drive, Suite 112 Carrollton, TX 75006

2015 Annual Meeting

Royse City City Hall
305 N Arch Street
Royse City, TX 75189
Thursday, August 20, 2015
6:00pm

Agenda

- Call meeting to order
- Establish quorum
 - 10% = 45 homeowners either in person or by proxy
- Introduce Management Company
 - Alanna Campbell, CMCA®, Essex Association Management, L.P.
- 2014 Business
 - Community Facts
 - Financials
- 2015 Plans
 - Community Events
 - Committees
 - Crime Watch
 - Social
 - Communications
- Adjournment
- Question & Answer

Essex Association Management, L.P.
1512 Crescent Drive, Suite 112
Carrollton, TX 75006

Office: 972-428-2030

Fax: 469-342-8205

******* Important- Do Not Discard *******

Verandah Homeowners Association, Inc.

Proxy

I, the undersigned, being the record Owner of the property identified below, or being the authorized voting representative for the property, hereby revoke any previous proxies and grant to the person, identified below ("my Proxy Holder") my revocable Proxy for quorum only and all other respects to act on my behalf as a Member of Verandah Homeowners Association, Inc. (the "HOA"), at the Annual meeting of the HOA scheduled for Thursday, August 20, 2015, or as such meeting may be rescheduled, adjourned, or recessed and reconvened.

- I hereby assign my proxy to _____ to establish Quorum only at the Verandah Homeowners Association Annual Meeting.

Sign and Date

In order for this Proxy to be valid it must be signed and dated.

Date _____

(Your Signature-Owner/Member)

(Your Printed Name- Owner/Member)

(Property Address)

Where I am present in person and elect to act on my own behalf at said meeting or with respect to a specific act of the Association, such presence or action will supersede and suspend the effectiveness of this proxy.

Where I have given my written proxy to another named person dated later than the date hereof, such subsequent proxy will supersede and suspend the effectiveness of this proxy.

Mail, fax, or email this form to: Essex Association Management, L.P.

1512 Crescent Drive, Suite 112

Carrollton, TX, 75006

Email: info@essexhoa.com Fax: 469-342-8205