



September 10, 2019

Notice of Annual Meeting of the Members

Tuesday, October 8, 2019 at 6:30pm

Dear Homeowner(s) of Verandah,

As the Managing Agent for **Verandah Homeowners' Association, Inc.** We are pleased to announce that the Annual Meeting of the Members has been scheduled for **Tuesday, October 8, 2019 at 6:30pm**. The purpose of this meeting is to discuss normal business of the Association and to present information on current Association affairs.

Enclosed in this packet you will find the agenda and a proxy. **Even if you plan on attending, it is important that you return your proxy as unforeseen circumstances may occur, preventing you from being able to attend. The Annual Meeting of the Members cannot be held unless quorum requirements are met, either in person or by proxy. If a meeting must be recalled for a later date, the Association incurs additional costs for securing a venue, printing, mailing of meeting notice, etc. You may assign your proxy to a Member of the Board or to a neighbor of your choice who will be in attendance.**

Date: Tuesday, October 8, 2019
Time: 6:30 pm – 7:30pm
Location: Holiday Inn Express Royse City
1001 Pullen Street
Royse City, Texas 75189

Check in will begin at 6:00pm. We look forward to seeing you there on **Tuesday, October 8, 2019**. To view the agenda please visit the Association's website at www.verandahhoa.com. Should you have any questions about the agenda or the upcoming meeting you may submit an inquiry via the "Contact Us" tab and an Essex Association Management representative will respond promptly.

Sincerely,

Essex Association Management, L.P., Managing Agent,
On behalf of Verandah Homeowners' Association, Inc.

cc: HOA file
Enclosures: Draft Agenda, Proxy

Essex Association Management, L.P.
1512 Crescent Drive, Suite 112
Carrollton, TX 75006
Phone: (972) 428-2030 Fax: (469) 342-8205
www.verandahhoa.com